

**Domestic Violence Coordinating Council**

**Kent County Domestic Violence Prevention Forum Planning Meeting**

**September 16, 2015 at 1pm**

**Delaware State Police Museum - Dover, DE**

The meeting was called to order and those in attendance made introductions. Those present at the meeting were **Karen McGloughlin** (Department of Public Health), **Kathy Hudson** (Nanticoke), **Liz O'Neill** (Christiana Care via phone), **Adrienne Owen** (DSP), **Ruth Yeboah** (DAFB), **Aimee String** (DVCC Staff), and **Natasha Smith** (DVCC staff).

A copy of the August 10, 2015, meeting minutes were distributed to those present at the meeting. A copy of the meeting agenda was also provided to those present at the meeting. (Those participants that were available by phone received the meeting minutes and by email).

**Planning Updates**

**Location:** Natasha Smith (DVCC Staff) updated committee members that Early College High School (ECHS -Dover, DE) will be the location of the 2015 Kent County DV Prevention Forum. This event will include 9<sup>th</sup> and 10<sup>th</sup> grade young men for this event. The start time of the event will be 3:30pm on Wednesday, November 4, 2015. Set up for the event will begin at 3:15pm.

**Panel:** Natasha Smith (DVCC Staff) let the committee know that Rod Milstead had been contacted to be the MC and to give an introduction for the Kent County DV Prevention Forum. Natasha also let the group know that Dr. Julius Mullen (Children and Families First) had been contacted to participate as a panel member however he has a conflict with the date. Aimee String (DVCC Staff) contacted Brittany Lewis (former Miss Delaware) to see if she is interested and/or available to participate on the Panel. Other suggestions were made to include 2 students from ECHS on the panel as well as a teacher/coach that the students respect on the panel. It was also suggested that someone from Dover PD be present either on the panel or at the event to answer legal questions. Gwendolyn Scott-Jones (Delaware State Psychology Dept.) and Gabriel Sherrod (DSU Football player) were additional suggestions for panel members.

**Art Fusion:** Art Fusions is prepared to perform two skits for ECHS. Art Fusion will also bring their own microphones to the event because ECHS does not have a microphone system available. Art Fusion will also have one dress rehearsal. DVCC Staff will coordinate with Art Fusion to ensure that a dress rehearsal happens prior to the events.

**Food:** Those present at the meeting did not think food was necessary for the Forum since it will be held during the school day.

**Support Staff:** Delaware State Police Victim Services is available to provide support staff for the event if necessary. ECHS has 1 school nurse and 1 school counselor who are available for the event. The school

nurse has also agreed to hang DV Resource Posters and have DV Resource cards on hand for students as well as staff.

**Advertising:** Those present at the meeting did not believe advertising was necessary for the event because the Forum would take place during the school day and is not a public event. A letter will be drafted to go home to the Parents/Guardians of the students, informing them about the topics discussed at the event.

**Giveaways:** Kathy Hudson agreed to provide giveaways for the Kent County DV Prevention Forum. Natasha Smith (DVCC Staff) will discuss with Kathy offline to see what giveaways she already has and what could be ordered for the Kent County DV Forum.

**Future Meeting Date:** All updates will be provided by email to the group.

*Respectfully Submitted, Natasha Smith 9/21/15*